



## Paula Barletta Memorial Scholarship

### Application Packet

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Annual National Conference (ANC) – Dallas, TX

July 11<sup>th</sup> – July 14<sup>th</sup>, 2010

Submit completed application to:

Carol Weekly  
Vice President, SNAAZ  
4863 S. Dante  
Mesa, AZ 85212

Sponsored by:  
The School Nutrition Association of Arizona's Paula Barletta Memorial Fund

## Purpose Statement:

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The Paula Barletta Memorial Scholarship was developed in memory of our friend and colleague Paula Barletta, one of the founders of the School Nutrition Association of Arizona (SNAAZ). An adored and admired member of the Yuma Chapter, Paula was tireless in her devotion to the association and the children of Arizona. She was a unique individual who came to America as a German war bride and went on to make her mark in our nation's history. At the gateway to New York where the Statue of Liberty is located, her name can be found on the Ellis Island "Wall of Immigrants" as an immigrant that made a significant contribution in American history. She developed an amazing relationship with many leaders in American politics while furthering the School Nutrition Association's (SNA) goals of feeding all school children.

Paula loved to travel. It was the intention of Paula's family and SNAAZ members to salute her memory with the establishment of the Paula Barletta Memorial Fund. Its purpose is to offer one scholarship annually to attend the SNA Annual National Conference (ANC). She believed the best opportunity for professional development for a school food service worker was at ANC. Towards this end, association members closest to her, worked together to develop this Scholarship for Association members at the kitchen manager\employee level.

We would all like to see her memory and love of the association and its members live on long after we are gone.

Janene Smith, committee chair  
Karen Johnson, committee member  
Carol Johnson, committee member  
Jane Johnson, committee member  
Shawna Leach, committee member

## Guidelines for Scholarship Applicant

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- Read ENTIRE application instructions thoroughly
- Applicant must be an active member of the School Nutrition Association
- Only applicants in the following category will be considered:
  - School Foodservice Employee
  - School Foodservice Assistant Manager
  - School Foodservice Manager
- This scholarship is not open to anyone in the category of Director/Supervisor/Specialist.
- This scholarship is not open to retired members.
- All applicants must fill out their own application and write their own essay.
- To be considered for this scholarship, your application must be received or postmarked by the deadline date.
- Only one scholarship to one member will be awarded each year.
- Scholarship amount will be awarded for registration, lodging and travel reimbursement to the School Nutrition Association's Annual National Conference.
- Scholarship Award will not exceed \$1500.00.
- Scholarship award is not transferable. If awarded is unable to travel, money will remain in scholarship fund for future use.

- You may apply for this scholarship each year.
- Decision is based on a scoring system. The President-elect and the Fundraising Committee Chair of the School Nutrition of Arizona will be the determining officials of this Scholarship award.

# Application Instructions

## Complete Application

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### A. Contact Information

1. *Make sure to use black or blue pen only. Please print clearly. You may also submit a typed application. Any illegible applications will not be considered.*
2. *If you do not have an email address, please print "N/A"*
3. *If you are not sure what your membership number is, please contact Cathy Wylet at 602-375-7731. She will be glad to assist you.*

### B. State Meetings Attended & Association Involvement

1. *State Meetings - In front of each meeting put the number of times attended. If you have not attended, please print "N/A".*

Example:

If you went to three state conferences and two Professional Growth Conferences, your application should look like this:

3 State Conference   2 Professional Growth Conference

2. *Association Involvement – Place a √ in front of all that apply and answer each question following. Do not leave blank. Print in N/A if it does not pertain to you.*

Example:

If you attend regular chapter meetings, serve as a chapter officer, you have not served on a state committee and are not certified, this is how your application should look:

√ Attends regular chapter meetings   How many in the past year? 4

√ Served on a chapter executive board. What Office? Chapter Secretary

N/A Served on a state committee. Which Committee? N/A

N/A Certified – When did you become certified? N/A

### C. 100 Word Essay

1. *Print clearly with black or blue pen only. If you prefer, you may type your essay. You may use the space provided or attach your essay. We are looking for your essay to cover two points. The two points are:*

What it would mean to you to attend a School Nutrition Association Annual National Conference.

What do you hope to gain from this experience?

### D. Letter of Recommendation

1. *As a tool for you we have provided a SAMPLE letter to a supervisor requesting them to write a letter of recommendation for you.*
2. *Only one letter of recommendation per scholarship application is allowed. Please do not submit more than one letter.*
3. *Your supervisor, fellow association member or co-worker can write a letter of recommendation.*

### E. Agreement and Signature/Our Policy

1. *Print Name clearly, sign and date unsigned applications will not be considered*
2. *Read through policy*

## Submission of Application

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Applications for this scholarship must be postmarked or received on or before August 17<sup>th</sup>, 2009.

Any application received after this date will not be considered.

### **Please submit application to:**

Carol Weekly  
SNAAZ Vice President  
4863 S. Dante  
Mesa, AZ 85212

**One Scholarship will be awarded at the SNAAZ Annual Conference to be held at the Renaissance Resort in Glendale, AZ - September 25<sup>th</sup> & 26<sup>th</sup>, 2009**

# Paula Barletta Memorial Scholarship Application

Contact Information	
<b>Name</b>	
School District	
Current Position	
<b>School Address</b>	
City ST ZIP Code	
<b>Home Address</b>	
City ST ZIP Code	
Work Phone	
<b>Email Address</b>	
Work Phone	
Home Phone	
<b>Membership #</b>	
<b>Chapter</b>	
Years of Membership	

## State Meetings Attended – (20 points)

In the past five years, how many **times** you have attended each conference?

\_\_\_ State Conference

\_\_\_ Professional Growth Conference

\_\_\_ State LAC

\_\_\_ State Leadership Meeting

\_\_\_ State CNIC

## Association Involvement – (60 points)

Please check that apply and answer each question

\_\_\_ Attends regular chapter meeting

How many in past year?\_\_\_

\_\_\_ Served on a chapter executive board

What office?\_\_\_\_\_

\_\_\_ Served on a state committee

Which Committee?\_\_\_\_\_

\_\_\_ Certified

When did you become Certified?\_\_\_\_\_

## Letter of Recommendation – (20 points)

Please attach one letter of recommendation from your supervisor, a fellow association member or co-worker stating why you are deserving of this scholarship.



### Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am awarded this scholarship, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate repayment of scholarship.

Name (printed)	
Signature	
Date	

### Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

### For Determining Officials Use Only

Please do not fill in below

Names of Reviewers	
Date Reviewed	
Total Points Scored	
Decision	

**SAMPLE ONLY**  
**LETTER TO SUPERVISOR**  
**REQUESTING A LETTER OF RECOMMENDATION**

[Your Name]  
[Street Address]  
[City, ST ZIP Code]  
DATE HERE

[Recipient Name]  
[Street Address]  
[City, ST ZIP Code]

Dear [Recipient Name]:

Would you be willing to write a letter of recommendation to help me obtain a scholarship? The School Nutrition Association of Arizona offers a \$1500 scholarship for travel to the School Nutrition Association's Annual National Conference. This year it will be held in Philadelphia and I believe I may be eligible to receive this great award.

The scholarship will be awarded to someone who best demonstrates past involvement in our state association and a desire of professional growth. As my supervisor, you're in a unique position to offer a perspective on my abilities in both areas.

The association must receive all scholarship materials on or before August 17th, 2009. I would need to receive your letter of recommendation at least two weeks prior to this date. For your convenience, I've enclosed a stamped envelope already addressed. If I can provide more information about the scholarship, please let me know.

Thank you for helping me with a letter of reference.

Sincerely,

[Your Name]